

**Program Review and Outcomes Assessment Committee**  
**August 11, 2021 at 12:00 PM via Zoom**  
**Minutes of the Zoom Meeting**



The following members were present:

Co-Chairs: Vilma Reyes & Lisa HacsKaylo, Ryan Calvo, Sue Atalig, Dr. Yunzi, Wil Maui, Rose Ada-Hocog, Victoria Bellas, Jesse Pangelinan, Diana Hocog & Geri Rodgers

Absent Members: Dean Char Cepeda, Viktoria Buniag, Will Abu, Lorna Liban, Mike Nurmi, and Adam Walsh, Resida Keller

A. The meeting was called to order by Vilma at 12:04PM.

B. Summary of Old Business taken at the meeting:

***Adopt today's agenda***

- Motion to adopt with tabled items by Victoria Bellas
- Seconded by Sue.
- Agenda adopted unanimously

***Adopt Meeting [Minutes July 14](#)***

- Motion to adopt as presented by Rose.
- Seconded by Dr. Yunzi
- Minutes adopted unanimously

***Discussion of AUOs (client satisfaction):*** Clients will be satisfied with the information and services provided by an academic or non-academic office. (***tabled from 6/23, 7/14, 7/28, and again for today 8/11***)

C. Summary of New Business taken at the meeting:

***Discussion: [Assessment Reflection Document](#):***

- Members typed directly in the document and discussed their thoughts about the assessment cycle for AY 2020-21, identifying areas of strength and challenges and how to improve the process.
- Vilma announced a pause on program assessment for AY 2021-22, per directive of new college president Dr. Guerrero. He has formed a special committee tasked with exploring how to streamline program review and assessment processes.
- Vilma clarified that PROAC **will still be meeting** regularly in spite of the pause in program assessment.
- Members brainstormed possible subcommittees, with the understanding that they can change in response to the findings of Dr. G's committee.

D. Summary of announcements:

- Deadline PRR--Extended from Aug 16, now TBA
- September 8 & 22: Standing Meetings
- [Tracking Sheet: Summary of Results and Use of Results](#) (as of 7.30.21)
- Program Review Reports: These reports from 4 academic programs will be evaluated by the committee using the rubric.
- Composite Report: OIE will be writing this report using information from the PRR.

E. Adjournment: There was a motion to adjourn by Rose and seconded by Jesse. Meeting adjourned by Vilma at 12:45 PM.